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**MINUTES OF MEETING
SOLTERRA RESORT
COMMUNITY DEVELOPMENT DISTRICT**

5 The Regular Meeting of the Board of Supervisors of the Solterra Resort Community
6 Development District was held on Thursday, May 26, 2016 at 10:00 a.m. at the Solterra Resort Amenity
7 Center, 5200 Oakmont Boulevard, Davenport, Florida.
8

9 **FIRST ORDER OF BUSINESS - Roll Call**

10
11 Ms. Comings-Thibault called the meeting to order.

12 Present and constituting a quorum were:

13
14 James Harvey Board Supervisor, Chairman
15 Brad Walker Board Supervisor, Assistant Secretary
16 Troy Simpson Board Supervisor, Assistant Secretary
17 David Langhout Board Supervisor, Assistant Secretary
18

19 Also present were:

20
21 Patricia Comings-Thibault District Manager
22 Maik Aagaard District Manager
23 Jere Earlywine District Counsel
24 Tonja Stewart District Engineer (via telephone)
25 Regan Neel Melrose Lifestyle Services
26 Katherine Montgomery Melrose Lifestyle Services
27 Bill Fife Melrose Lifestyle Services

28 **SECOND ORDER OF BUSINESS – Audience Comments**

29
30 There being none, next item followed.
31

32 **THIRD ORDER OF BUSINESS – Vendor Items**

33
34 **A. Aquatics Systems Report**

35
36 Ms. Comings-Thibault presented the Aquatics Systems Report and asked for comments or
37 questions.
38

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40 **B. Operations Report**

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42 Ms. Comings-Thibault presented the Operations Report and asked for comments or
43 questions.
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45
46 **C. Amenity Manager's Report**

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48 Ms. Neel presented the Amenity Manager's Report and asked for comments or questions.

49 Discussion ensued.
50
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2 **FOURTH ORDER OF BUSINESS – Administrative Items**
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4 **A. Approval of Minutes of the February 25, 2016 Meeting**
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6 Ms. Comings-Thibault presented the minutes of the February 25, 2016 meeting, and asked for
7
8 comments, questions or corrections.
9

10 On a MOTION by Mr. Harvey, SECONDED by Mr. Simpson, WITH ALL IN FAVOR, the Board
11 approved the minutes of the Board of Supervisors meeting held on February 25, 2016 for the Solterra
12 Resort Community Development District.

13
14 **B. Acceptance of the Unaudited April 2016 Financial Statements**
15

16 Ms. Comings-Thibault presented the Unaudited April 2016 Financial Statements and asked for
17
18 comments or questions.
19

20 On a MOTION by Mr. Harvey, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board
21 accepted the Unaudited April 2016 Financial Statements for the Solterra Resort Community Development
22 District.
23

24 **C. Presentation of the Polk County Supervisor of Elections Voter Count – 4**
25

26 Ms. Comings-Thibault presented the Polk County Supervisor of Elections Voter Count – 4 and
27
28 asked for comments or questions.
29

30 On a MOTION by Mr. Harvey, SECONDED by Mr. Simpson, WITH ALL IN FAVOR, the Board
31 accepted the Unaudited April 2016 Financial Statements for the Solterra Resort Community Development
32 District.
33

34 **D. Ratification – Aquatic Systems – Waterways #8 & #9 - \$95 Monthly**
35

36 Ms. Comings-Thibault presented the Aquatic Systems – Waterways #8 & #9 - \$95 Monthly and
37
38 asked for comments or questions.
39

40 On a MOTION by Mr. Harvey, SECONDED by Mr. Langhout, WITH ALL IN FAVOR, the Board
41 ratified Aquatic Systems – Waterways #8 & #9 - \$95 Monthly for the Solterra Resort Community
42 Development District.
43

44 **FIFTH ORDER OF BUSINESS – Business Matters**
45

46 **A. Pool Contract Proposals**

- 47 > Churchills
- 48 > Whitbread Enterprises
- 49 > Tidy Pools
- 50

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2 Ms. Comings-Thibault presented the Pool Contract Proposals and asked for comments or
3 questions.

4 On a MOTION by Mr. Harvey, SECONDED by Mr. Langhout, WITH ALL IN FAVOR, the Board
5 approved the Whitbread Enterprises proposal for the Solterra Resort Community Development District.

6
7 **B. Landscape Maintenance Contractors**

- 8
9 > **Yellowstone Landscape**
10 > **Luke Brothers**
11 > **Floralawn**
12

13 Ms. Comings-Thibault presented the Landscape Maintenance Contractors and asked for
14 comments or questions.

15 Discussion ensued.

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19 On a MOTION by Mr. Langhout, SECONDED by Mr. Harvey, WITH ALL IN FAVOR, the Board
20 approved reaching out to Yellowstone and Floralawn for follow up bids not exceed \$115,000, and the
21 Chairman has final approval, for the Solterra Resort Community Development District.

22
23 **C. Presentation of the Solterra Resort FY 2016-2017 Proposed Budget**

24 Ms. Comings-Thibault presented the Solterra Resort FY 2016-2017 Proposed Budget and asked
25 for comments or questions.

26 Discussion ensued.

27
28
29 **D. Consideration of Resolution 2016-02 Approving the Proposed 2016-2017 Budget and**
30 **Setting the Public Hearing**

31 Ms. Comings-Thibault presented Resolution 2016-02 Approving the Proposed 2016-2017
32 Budget and Setting the Public Hearing.

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34
35
36 On a MOTION by Mr. Harvey, SECONDED by Mr. Simpson, WITH ALL IN FAVOR, the Board
37 adopted Resolution **2016-02** Approving the Proposed 2016-2017 Budget and Setting the Public Hearing
38 for August 25, 2016 at 10:00 a.m. at the Solterra Resort Amenities Center, 5200 Oakmont Blvd.,
39 Davenport, Florida for the Solterra Resort Community Development District.

40
41
42 **E. Consideration of Resolution 2016-03, Reimbursement Resolution**

43 Ms. Comings-Thibault presented Resolution 2016-03 Reimbursement Resolution and asked for
44 comments or questions.

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48 On a MOTION by Mr. Harvey, SECONDED by Mr. Simpson, WITH ALL IN FAVOR, the Board
49 adopted Resolution **2016-03** Reimbursement for the Solterra Resort Community Development District.
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2 **F. Fence Repair Proposal – Citywide - \$395**

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4 Ms. Comings-Thibault presented the Fence Repair Proposal – City - \$395 and asked for
5
6 comments or questions.
7

8 On a MOTION by Mr. Harvey, SECONDED by Mr. Langhout, WITH ALL IN FAVOR, the Board
9 approved the Citywide Fence Repair Proposal - \$395 for the Solterra Resort Community Development
10 District.

11
12 **SIXTH ORDER OF BUSINESS – Staff Reports**

13
14 **A. Manager**

15
16 There being none, next item followed.

17
18 **B. Attorney**

19
20 There being none, next item followed.

21
22 **C. Engineer**

23
24 There being none, next item followed.
25

26 **SEVENTH ORDER OF BUSINESS – Public Comments**

27
28 There being none, the next item followed.
29

30 **EIGHTH ORDER OF BUSINESS – Supervisor Requests**

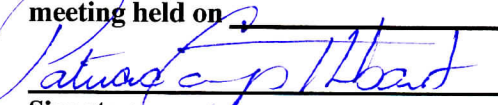
31
32 There being none, next item followed.
33

34 **NINTH ORDER OF BUSINESS – Adjournment**

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36 On a MOTION by Mr. Langhout, SECONDED by Mr. Simpson, WITH ALL IN FAVOR, the Board
37 adjourned the meeting for the Solterra Resort Community Development District.
38

39 **Each person who decides to appeal any decision made by the Board with respect to any matter*
40 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
41 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

42 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
43 meeting held on _____.

44
45 
46 Signature _____

47
48 Printed Name _____

50 Title: Secretary Assistant Secretary

44
45 
46 Signature _____

47
48 Printed Name _____

50 Title: Chairman Vice Chairman

